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Annual Report 2015-2016

Centre FORA's team has already begun implementing the priorities of the new strategic plan that was finalized in the previous fiscal year. The team has had the opportunity to work with new clients throughout Canada and continues to promote its quality French adult education resource development services.

By sitting on various committees and through its collaborative efforts, Centre FORA has increased its visibility and established important partnerships, which have enabled staff to foster an important dialogue and share information on best LBS practices.

Centre FORA is always moving forward. 2016-17 is proving to be as successful as 2015-16: Centre FORA continues to produce its regular resources, create new partnerships and search for new projects.

Centre FORA Resources

Centre FORA completed several projects in 2015-2016. To view these products, visit www.centrefora.on.ca/nouvoh. Here are a few:



Tutoriel : La rédaction en écriture simple

Tutoriel: La rédaction en écriture simple provides information on the principles of clear writing when developing resources for adult learners.

Petites bouchées interactives — Calcul dans le secteur de la construction

These 5 small interactive "bites", written in French, target numeracy in the construction industry. They also present English terminology related to the professions of *Hardware store clerk* and *bricklayer*.





Tâches de niveau 3 (Tasks, Level 3)

These 5 tasks, written in French, are intended for the Postsecondary and Apprenticeship goal paths at a Level 3 of the OALCF task groups.

Évaluation des compétences de base en littératie, en numératie et en informatique

This document includes 25 short questions that allow Francophone practitioners to make a preliminary assessment of adult learners' literacy, numeracy and computer skills.



Mon Journal et Expressions — printemps 2016



The new online format of *Mon Journal* and *Expressions* allows learners to try various interactive activities and tasks. The tasks are written to support adult learning.





Practitioner Requests

Centre FORA often receives requests from Francophone practitioners for tasks corresponding to specific learner needs by theme, by level of performance or by goal path. Here are sites to guide you in your search for tasks.

Centre FORA Website: Coin des formateurs et formatrices

www.centrefora.on.ca

Finding a task related to the learning plan of learners has never been so easy! In this section of the website, Francophone practitioners will find hundreds of tasks related to the OALCF. By clicking on the competencies, they can select a task group that is displayed by levels.

Activités axées sur les tâches pour l'AFB website — Portail QUILL

http://taskbasedactivitiesforlbs.ca/francophone

This friendly website offers a series of task-based activities that are aligned to the OALCF. Tasks are organized by goal path, level and competency. They are available in Microsoft Word® and PDF formats to help Francophone practitioners support leaners in their journey and help them achieve their objectives. The introduction is in English, but the tasks are in French.





You have ideas for tasks?

The following resources can help Francophone practitioners when writing tasks.

QUILL portal

- a) The Practitioner's Guide to Developing Tasks Integrating OALCF Task Development within Ontario's Literacy Programs (French and English versions)
 - http://www.quillnetwork.com/wp-content/uploads/2014/07/Guide_du_formateur1.pdf http://www.quillnetwork.com/wp-content/uploads/2014/07/practitioner_guide_english.pdf
- Webinars: Task-Based Activity Development (French and English versions)
 http://taskbasedactivitiesforlbs.ca/content/d%C3%A9velopper-des-activit%C3%A9s-ax%C3%A9es-sur-les-t%C3%A2ches
 - http://taskbasedactivitiesforlbs.ca/content/develop-task-based-activities-0

Centre FORA

- a) Support for the development of tasks: action verbs by OALCF (French)
 http://www.centrefora.on.ca/sites/default/files/documents/coin_des_formateurs/documents/Verbes_par_competences_V2.pdf
- b) Link between milestone tasks and Centre FORA tasks (French)
 http://www.centrefora.on.ca/sites/default/files/documents/8%20avrilVERSIONFINALE_T%C3%A2ches%20
 jalons T%C3%A2ches Centre%20FORA.pdf
- Template for the creation of OALCF tasks (French)
 http://centrefora.on.ca/coin/coin-des-formateurs-et-formatrices



Documents and Website Updates

In Search of Resources

Ontario LBS organizations participated in a survey on the available LBS resources for newcomers (January 2015). The results enabled Centre FORA to conduct a research on existing LBS resources and the need for LBS resources for adult Francophone newcomers in Ontario. The resulting document includes the survey and research results, and is available at the following link: http://centrefora.on.ca/sites/default/files/documents/Recherche_RessourcesVF_0.pdf

In 2016-17, Centre FORA will be conducting a research on existing LBS resources and the need for LBS resources for young Francophones. A survey was sent out in June 2016 to the Francophone LBS organizations in Ontario.

Trousse d'évaluation pour le classement des apprenants adultes (version révisée)



This revised version of the evaluation kit includes an examiner's guide, a test book and a marking booklet. It provides a clear picture of the Francophone adult learner's capabilities in reading and writing at the beginning of their program. The test results indicate what concepts they need to learn in order to master the foundations of the French language, and where they should start their programming within the PILA sequence (PILA is an adult reading intervention program in French).

To place an order, click on the following link:

http://www.centrefora.on.ca/trousse-evaluation-pour-le-classement-desapprenants-adultes

Catalogue — Resources



This catalogue presents high-quality resources for Francophone adult learners. These resources are available through Centre FORA and focus on literacy, numeracy, employment, generic skills and competency E: Manage Learning.

A reference table at the end of the catalogue links the resources to the corresponding OALCF competencies.

To view the catalogue, click on the following link: http://centrefora.on.ca/sites/default/files/documents/Catalogue_FORA2015_Web.pdf

Reprint

In response to the requests received since January 2015, Centre FORA has reprinted a short run of four novels:

- Au pays du dernier soleil
- Coup de foudre au Lac-des-fées
- La lettre
- Le chemin de l'espoir

Annual Survey

Centre FORA continues to be a gold mine of resources in Francophone literacy and numeracy skills for adult training.

The annual survey allows us to continuously improve the quality of our products. Our team adopts the best sustainable practices to continue developing and promoting products that meet the needs of its Francophone clientele.



Coming in 2017

Committee

Centre FORA is a member of the Provincial Support Organizations for Literacy Committee.

One of our team members took part in the September 2016 meeting and shared best practices.

Website

We are currently organizing the tasks on the Centre FORA website by level of learning to make it easier for practitioners to search for tasks. We thank you for your patience during this transition period.

Booklets: Mode: emploi

Three new booklets will soon be added to the *Mode: emploi* collection, for a total of 8 booklets.

The new titles are:

- Aides de bureau (Office assistants)
- Aides-infirmiers/aides-infirmières (Nurse aides)
- Conducteurs/conductrices de camions de transport (Transport truck drivers)

Webinar

Centre FORA will provide webinar training on the *Emploicom* series. This series is based on activities and documents that practitioners can use in conjunction with authentic documents from workplaces or various sectors of employment in the community. This series was produced in partnership with PTP Adult Learning and Employment Programs.

New Practitioners

Visit www.centrefora.on.ca to browse through our resources, including free resources that will support French practitioners in their professional planning. There are also training webinars that provide an introduction to the resources and guide the practitioners their use.



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